

**CITY OF RIVERSIDE
PUBLIC SAFETY DISPATCHER**

CHECKLIST

Name (Please Print) _____ Date _____

Experience has shown that many applicants for positions consider only the positive aspects of the job while ignoring some of its less attractive features. As a result, when new employees encounter negative job features they sometimes react by leaving the job well before training is completed (sometimes in only a few weeks). Early resignations which results from lack of accurate job knowledge contribute to a much higher than desirable attrition rate among trainees.

There are many satisfying, rewarding aspects to the position. The job offers the opportunity to make significant contributions to for the welfare and safety of the public and fellow employees. The work is challenging and rewarding. It is important for all applicants to carefully consider both the negative and positive features of a new career before deciding to test for the position.

The job factors listed below are features of the position about which many applicants are unaware. If any of these conditions are unacceptable to you, we strongly suggest you consider alternative employment choices which may better fit your individual needs.

Place check on the line following the statement to indicate you have read and thought about each item.

Working Environment

- _____ 1. Be unable to physically leave your worksite at any time other than 15 minute breaks and a 30 minute lunch.
- _____ 2. Be unable to schedule your own lunch or rest breaks.
- _____ 3. Be unable to smoke or eat at your worksite.
- _____ 4. Work at a small, confined work area.
- _____ 5. Have limited opportunities to talk with your fellow workers during your work shift.
- _____ 6. Work within an organization structured on a "military" model, i.e.:
 - _____ Have to wear standardized apparel
 - _____ Work through a high structure "chain-of-command"
 - _____ Attend daily briefings
- _____ 7. Work at a rapid pace over which you have little control.
- _____ 8. Have to maintain intense concentration and attention for extended period of time, and then experience periods of very slow activity.
- _____ 9. Receive a daily critique of your job performance during training, including criticism.

Work Schedule

- _____ 10. Be required to work any of four shifts and/or weekends on a regular basis.
- _____ 11. Potentially have to work Thanksgiving Day, Christmas Day, New Year's Day, or all holidays.
- _____ 12. Have no choice about which shift you are assigned to work or which days you work.
- _____ 13. During on-the-job training, have to work the same shift, days and hours as your instructor.
- _____ 14. Have to change work shifts, days off, or cancel holiday plans on minimal notice.

Call Types

- _____ 15. Answer telephone calls where someone is rude or screams at you.
- _____ 16. Answer telephone calls where the caller directs obscene language at you.
- _____ 17. Answer and respond to telephone calls where the caller is drunk, irrational, or confused.
- _____ 18. Answer and respond to calls where a violent crime is in progress.
- _____ 19. Answer and respond to telephone calls in which the caller is difficult to understand.
- _____ 20. Have to make quick decisions on which one or more person's safety is at stake.
- _____ 21. Tell someone who expects police/fire service that there problem does not require police/fire unit response.

With my signature below, I state that I have read and considered each item on the checklist.

Signature _____ Date _____

Please print and fax to the City of Riverside Human Resources Department at (909) 826-2552 or mail to our office at Attn: Recruitment, 3780 Market Street, Riverside, CA 92501.